

Aberdeen Highland Games – Terms & Conditions 2020 – Stall Holders.

1. <u>Application for Stall Sites:</u>	<ul style="list-style-type: none"> • Applications will open from 1st January, 2020 preceding the Games and will close on 31st March, 2020. Applications received after this date cannot be guaranteed consideration. • All Applications for Stall Sites are to be made via the Games website www.aberdeenhIGHLANDGAMES.com through Trybooking, with the Terms & Conditions noted. • Stall allocation will be made by the Committee and all allocations will be confirmed with the Stall Holder. In receiving the Letter of Confirmation, the stall holder will also receive an invoice for the stall site fee. The actual stall fee may vary where electricity is required depending upon what appliances have been specified. The invoice must then be returned with payment or details of EFT together with current Certificate of Currency for Public Liability Insurance for \$20,000,000.00. • Fees must be received by Saturday 19th June, 2020. Where Stall Site Fees not paid by the nominated date the sites may be re allocated.
2. <u>Site Fees:</u>	<p>The following fees to apply,</p> <ul style="list-style-type: none"> • Standard Stall is \$70.00 • Large Stall site is \$90.00 • Trailer site is \$150.00 • Fee for Electricity is \$25.00. Additional fees apply on some electrical appliances. (See Application)
3. <u>Trading Days & Hours:</u>	<p>Saturday 4th July 2020, from 0800 hrs to Games conclusion (approx. 4.00pm). Stallholders must conduct business from the stall at all times during the trading hours. The Aberdeen Highland Games Committee will have site allocations finalised by the end of May prior to the event and accordingly all relevant paperwork needs to be with the Stalls Coordinator by then (unless a written prior exemption is gained from the Committee).</p>
4. <u>Temporary Basis:</u>	<p>The right of occupation of a stall at the event is a temporary licence. Occupation of the stall will only be as a casual stallholder during the event. The Committee has absolute discretion to grant or revoke this right at any time. The Application Form for a site does not guarantee acceptance. Preference will be given to stalls with a Scottish/Celtic content and good presentation and is at the discretion of the Committee.</p>
5. <u>Venue:</u>	<p>The actual location of the stall at the event will be at the Committee's discretion and may change from time to time. It is the stallholder's responsibility to ensure their stall (including guide ropes and other attachments) fit on the site applied for and allocated to them. Stallholders not complying may, at the discretion of the Committee, be asked to dismantle and remove their stall from the grounds.</p>
6. <u>Use of Stall Site:</u>	<p>Stallholders must only use and occupy the stall for retail sale of products as described by stallholder on the application form. Other stallholders may be permitted to conduct a similar business at the event. All goods and merchandise offered for sale or sold by stallholders must comply with relevant safety and compliance standards. If this is the stallholder's first application to the Aberdeen Highland Games a photo of the stall goods for sale must be forwarded with the application.</p>
7. <u>Stall Equipment:</u>	<p>The event does not provide any furniture or stall weather protection. Marquees can be arranged by contacting Muswellbrook Apex (phone: 0418 461 772). Tents can be arranged from 1st Scone Scout Group, Donna Hopkins (P) 02 6545 1619</p>
8. <u>Timing for Loading and Unloading:</u>	<ul style="list-style-type: none"> • <u>Evening prior to the Games:</u> from 3.30 pm onwards or as soon as event area is deemed safe for vehicles. • <u>Morning of:</u> Between 6.00am and 8.30am. • <u>Evening Following:</u> the official closing of the games (4.00pm onwards) or as soon as event area is deemed safe for vehicles. Vehicles are prohibited within the event during trading hours. To be controlled by Security.
9. <u>Payment Method:</u>	<p>Stallholders can pay via direct deposit Aberdeen Highland Games Inc. BSB: 032-616 A/c 207057 Reference: Stall Holder or by posting a cheque payable to Aberdeen Highland Games Inc. prior to the event. Payment through Trybooking.com is encouraged.</p>
10. <u>Clean & Proper Condition:</u>	<p>Stallholders must conduct themselves in a proper, polite and orderly manner at all times and keep noise to a minimum. Stalls must be kept in a clean and tidy condition and remove all rubbish from site prior to departure.</p>

11. <u>Insurance:</u>	Stallholders must take out and maintain adequate product insurance at all times and a minimum \$20 million Public Liability policy. A Certificate of Currency for Public liability Insurance must be lodged with the notice of acceptance and invoice.
12. <u>Sub Letting & Sharing:</u>	Subletting or sharing of sites is not permissible without the written consent of the Committee.
13. <u>Weather:</u>	The Committee will not be responsible for trade affected by weather conditions. The Committee will not bear any responsibility for application refunds for cancellation either by traders or the Committee due to weather.
14. <u>Cancellation of booking:</u>	Cancellation of bookings within 2 weeks prior to the Games will result in forfeiture of booking fee, or in extenuating circumstances at the discretion of the Committee.
15. <u>Raffles/guessing competitions:</u>	No raffles or guessing competitions to be conducted at the Games without Committee consent.
16. <u>Electricity:</u>	<p>The following needs to be considered with the supply of and use of electricity,</p> <ul style="list-style-type: none"> • The Committee becomes the supplier and the authority of the provision of electricity generator operator is absolute. In certain circumstances this authority overrides the confirmation of appliances tagged and tested. • Private generators are not to be used unless authorised by the Committee or the electricity generator operator. • A basic charge of \$25.00 applies for electricity. • Additional charges may apply depending on the equipment you will be using. Full details required.
17. <u>Smoke Free Area:</u>	Stall holders must comply with the Upper Hunter Shire Councils "Smoke Free Outdoor Area Policy"
18. <u>Food Stalls:</u>	<ul style="list-style-type: none"> • Any loss of perishables will be the sole responsibility of the stall holder. The Aberdeen Highland Games Committee will not be responsible for the loss of any perishables for any reason. • Glass containers and bottles are not permitted on the grounds. • Stallholders are required to comply with the Food Act (NSW) 2003, the NSW Food Regulation 2010 and NSW Food Authority Guidelines for food businesses at temporary events. • Relevant websites: www.foodstandards.gov.au and www.foodauthority.nsw.gov.au